

CITY OF CLIFTON

SIGN PERMIT APPLICATION

Date: _____

Business Name: _____	
Business Address: _____	
Contact Name: _____	
Daytime Phone Number: _____	Fax Number: _____
Email Address: _____	

Applicant Name: _____	
Applicant Address: _____	
Daytime Phone Number: _____	Fax Number: _____
Email Address: _____	

Property Owner's Name: _____	
Mailing Address: _____	
Daytime Phone Number: _____	Fax Number: _____
Email Address: _____	

SIGNAGE DETAILS

Sign Type and Location

Type (Check all that apply)

☐ Awning

☐ Banner

☐ Bulletin Board (Civic)

☐ Directional

☐ Directory

☐ Monument

☐ Project

☐ Subdivision

☐ Wall

Temporary Signs – Dates to be displayed:

☐ Construction

☐ Farm Product

☐ Portable (14 days)

☐ Special Event (14 days)

Orientation to street

☐ Perpendicular

☐ Parallel

☐ Angled

Height

Ground-mounted (highest point above surrounding grade, including base) _____

Wall-mounted (highest point above surrounding grade) _____

Setback from edge of pavement

Ground-mounted sign _____

Lighting

☐ Internal

☐ External

☐ None

Construction Materials

Sign Size and Content

Size

Width _____

Height _____

Total Area _____

Content

Copy _____

Logo _____

Size of letters

Height _____ Width _____

Height _____ Width _____

Height _____ Width _____

SIGN ORDINANCE

Regulations regarding signage in the City of Clifton are found in Chapter 4 of the Code of Ordinances. The provisions were made to establish reasonable and impartial regulations for all exterior signs and to further the objectives of the municipal code.

SUBMISSION REQUIREMENTS

The following information shall be submitted with this application to the City Manager. Failure to submit a complete application will result in the denial of a sign permit. Additional information may be required as deemed by the City Manager and/or staff to adequately evaluate the proposed sign.

1. Completed application form.
2. Site plan (if ground mounted sign).
3. Building elevation (if wall mounted sign).
4. Drawing to scale of proposed sign.

Scaled drawing of sign may be placed here or on a separate attachment.