

**Regular City Meeting
of the
Clifton Board of Commissioners
September 23, 2019**

Present:

Randy Burns, Mayor
Eva Ruth Warren, Commissioner
Mark Staggs, Commissioner
Bill Willoughby, Commissioner
Doug Kibbey, City Manager
Byron Skelton, Chief of Police
Eddie Simmons, Parks Director
Austin Clark, Public Works Director
Lindsay Roberts, Fire Chief
Timmy Dale Harris, Police Officer
Kiersten Rainey, Admin. Assistant
Barbara Culp, City Recorder

Absent:

Layton Packwood, Vice Mayor

Visitors:

James Newcomb
Emma McWilliams
Tommy Tinin

The meeting was called to order by Mayor Burns. The invocation was given by Austin Clark, followed by the Pledge to Allegiance.

A motion was made by Commissioner Warren to approve the minutes of the Beer Board Meeting, and the Regular City Meeting. The motion was seconded by Commissioner Staggs, and carried unanimously.

New Business from Audience

Mr. James Newcomb came before the Commission to ask for help on his water bill. He said his average bill is 4,000 gallons, and his current bill was for 43,000

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gallons of water, which caused his bill to be \$474.66. He said he has checked and has not been able to find a leak anywhere. The city manager said the City's policy is to adjust a bill if there has been a leak. He said the water portion of Mr. Newcomb's bill has already been adjusted by half. Mr. Newcomb said this is still excessive compared to what his bill usually runs. Commissioner Willoughby asked Public Works Director Austin Clark if he has any idea what could have caused this. Austin said a leaking toilet could cause this. Mayor Burns said he feels the bill has been adjusted and that is all we can do per our policy. Commissioner Willoughby suggested we wait a couple of months to see if anything changes with Mr. Newcomb's usage. Commissioner Staggs agreed. The city manager reminded the Commission that if a customer has a bill that is higher than usual they can pay the bill over a three month period. The city manager told Mr. Newcomb to pay his average bill for this month, and the City will keep check for the next two months on how much water he uses.

New Business

A motion was made by Commissioner Warren to Close Streets from the intersection of Main Street and Pillow Street to James K. Polk Street for the Clifton Community Day (9:00 am-3:00 p.m.) 10-05-19. The motion was seconded by Commissioner Staggs, and carried unanimously.

Waterline Extension Bid

The City only received one bid for the waterline extension on West Pillow Street. The bid was from Tinin Construction in the amount of \$63,661.00. A motion was made by Commissioner Warren to accept the bid from Tinin Construction for the Pillow Street Waterline Extension Project. The motion was seconded by Commissioner Staggs, and carried unanimously.

City of Clifton Board & Committee Appointments

There was a discussion concerning the need to fill several vacancies on City Boards. It was decided that an ad be placed in the Wayne County News for volunteers to fill the positions.

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Water & Sewer Rate Ordinance

The city manager read the proposed water & sewer rate ordinance. After a discussion, a motion was made by Commissioner Staggs to pass the Water & Sewer Rate Ordinance#_____on the first reading. The motion was seconded by Commissioner Warren, and carried unanimously.

Commissioner Warren asked when the waterline extension project will start. The city manager said a contract will have to be put together. He said the City can buy the materials and save on taxes. Commissioner Warren asked how long it would take to complete the project. Tommy Tinin said it take approximately one month to complete the job.

Department Reports

Public Works Director Austin Clark reported that the utility department did more taps last month than in the past two years. Mayor Burns asked when the concrete work will be done on the sidewalk. Austin said they have been concentrating on the taps first and hope to have the concrete work done in two weeks.

Parks Director Eddie Simmons said that the batting cage is almost complete at the park.

Chief Byron Skelton said his department is still short-handed. He said some of the officers are going to school and others are going on vacation. He said he has checked, and the department's new truck is scheduled to be here 10-17-19.

Fire Chief Lindsay Roberts reported that there is a burning band in effect presently. He also said his department may be getting a new fire fighter.

The city manager reported on the status of the Stage Project.

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There was a discussion concerning possibly running a waterline up Eagle Creek. The city manager said this would have to be engineered through the State, but 43 people have indicated that would tie on to the waterline.

The city manager told the commissioners that if the City gets a new water plant built, the State would like for some prisoners' to work at the plant to get training, and eventually get their license. He said the City of Clifton would officially be a Pilot City for this project.

Commissioner Willoughby asked about signs showing there is a public restroom located in city hall. He said he still feels that City should build bathrooms behind city hall for the public to use. He said he does not understand why no other commissioner is interested in having public restrooms.

Commissioner Staggs said he feels there is an excessive amount of brush located on Main Street. The city manager said the tree was cut by a contractor. He said when a contractor cuts a tree they are responsible for disposal of the brush. He will contact the property owner concerning this.

There being no further business, the meeting was adjourned.



MAYOR



CITY RECORDER