

**Regular City Meeting  
of the  
Clifton Board of Commissioners  
February 24, 2020**

**Present:**

Randy Burns, Mayor  
Layton Packwood, Vice Mayor  
Eva Ruth Warren, Commissioner  
Mark Staggs, Commissioner  
Bill Willoughby Commissioner  
Doug Kibbey, City Manager  
Austin Clark, Public Works Director  
Jerroll Henderson, Chief of Police  
Eddie Simmons, Parks Director  
Lindsay Roberts, Fire Chief  
Mike Hinson, City Attorney  
Timmy Harris, Police Officer  
Kiersten Rainey, Finance Director  
Barbara Culp, City Recorder

**Visitors:**

Members of the Waynesboro American Legion Post 130  
Members of the Collinwood American Legion Post 254  
Sisters of David Brown  
Stephen Pevahouse, County Commissioner  
Tom Mathis, County Commissioner  
Tommy Tinin, Tinin Contracting  
Emma McWilliams, The Wayne County News  
Stacy Huntingford, Clifton Marina  
Donnie Warren  
Jessica Packwood  
Ruth Ann Howard

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A motion was made by Commissioner Staggs to approve the minutes of the previous meeting. The motion was seconded by Vice Mayor Packwood, and carried unanimously.

**NEW BUSINESS FROM THE AUDIENCE**

**Memorial for David Brown**

Mr. Tom Mathis said that he and the American Legion members were at the meeting to request the City do some type of memorial in memory of Mr. David Brown. Mr. Brown was a local hero who died in the Vietnam War while trying to save other soldiers. Mr. Mathis said he doesn't think we could find anyone braver than David Brown. He said Mr. Brown received the Navy Cross Award, but the goal is to get him awarded the Congressional Medal of Honor for his family. Several visitors spoke in favor of a City Memorial. After all comments, and discussion, a motion was made by Commissioner Staggs to name the Clifton River Park after David Brown. The motion was seconded by Vice Mayor Packwood, and carried unanimously.

Mayor Burns thanked everyone for coming to the meeting.

**OLD BUSINESS**

A motion was made by Commissioner Warren to past Ordinance # 282 FY20 Budget Amendment #3 on the second reading. The motion was seconded by Commissioner Willoughby, and carried unanimously.

**NEW BUSINESS**

**South Central Tennessee Development**

**SNAP Outreach Presentation**

Ms. Bonnie Walker, SCTDD/AAAD SNAP Outreach Program Coordinator made a presentation about all the programs that are available through South Central Tennessee Development District for people age 60 plus, or handicapped. Ms. Walker said she is looking for the City to help get the word out about all of the services that they provide.

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**Mr. John Poole-Audit Report**

City Auditor John Poole presented information concerning the previous audit. He told the commissioners that his job as the City's auditor is to make sure he provides statements with financial information, and to make sure the City is collecting money that is due. He stated that the City employees are doing a good job managing risks. He said that he checks to see if delinquent property taxes are turned over to the County for collection on time. Also he checks to make sure that the money the Board authorizes to be spent is spent for city business, and he checks to make sure the City is following purchasing agreements, and grant guidelines. He complimented the City for the good job that has been done.

**Retiree Health Care**

The city manager gave all the commissioners information concerning State continued insurance at retirement. He went over the different OPED options. A decision will have to be made and submitted to the State showing if we Opt in or Opt out no later than 3-31-2020. He said in the contract that Byron Skelton had previously submitted to the commission concerning his retiree insurance, he had that his retiree insurance would be equal to or better than our current State Insurance. The city manager said that he has checked our employee handbook, and there is nothing in it concerning this. The city manager gave the commissioners information on setting up future employee retiree insurance by percentage considering how many years of service employees have with the City. The mayor said he would really like to have a study session so that the commissioners could sit down and review all options. It was decided that a work session should be set for 03-02-2020 at 6:00 p.m. so that the commissioners can go over the retiree insurance options more thoroughly. No action was taken on the employee handbook resolution.

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**TAP Grant-Contract Approval**

A motion was made by Commissioner Warren to approve the TAP Grant-Contract. The motion was seconded by Commissioner Staggs, and carried unanimously.

**Lapa Loop /Lapa Lane – Bid Award**

We have received two bids for the Lapa Loop/Lapa Lane project. Wayne County Rock's bid was \$89,314.01, and Tinin Construction bid \$44,500.00. A motion was made by Commissioner Staggs to accept the bid from Tinin Construction. The motion was seconded by Mayor Burns.

Roll Call Vote:

Commissioner Staggs-----Yes  
Commissioner Warren-----Yes  
Commissioner Willoughby-----Yes  
Vice Mayor Packwood-----Pass  
Mayor Burns-----Yes

The motion carried.

**Stage Lighting-Bid Award**

The city manager stated that we have received two quotes to install lighting at the stage. One was from 4Walls Entertainment in the amount of \$72,085.32, and one from Emerald City Productions in the amount of \$29,760.00. He said we have \$39,000.00 left in grant funds for this. After a discussion, a motion was made by Commissioner Staggs to accept the quote from Emerald City Productions. The motion was seconded by Commissioner Warren, and carried unanimously.

**Parking Behind City Hall**

Ms. Ruth Ann Howard suggested that the last parking spot behind city hall (that comes out in front of the walkway) be striped for "no parking". A discussion followed. A motion was made by Commissioner Warren to make the first parking space behind city hall handicap parking, and designate the space at the end of the walkway behind city hall as a no parking space. The motion was seconded by Commissioner Willoughby, and carried unanimously

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**Department Reports**

Public Works Director Austin Clark said they are still struggling with the operation of the water plant. He said they have had some consulting, but are still struggling. He and the city manager have been talking about the possibility of getting GIS for the City's utility lines. They have contacted engineers Heathcoat and Davis about this.

Parks Director Eddie Simmons said the riverfront park is full of debris from the flooding. The line crew has been working on it today. We may have to replace the plastic and chips. Also, he said there needs to be some additional dirt put on the ballfield, but everything else is good at the ballpark.

Police Chief Jerroll Henderson told the commissioners that his department is back up to being fully staffed. He said if the commissioners hear rumors about the police officers hanging out at the former Petey Warren's garage it is because they are having their vehicles worked on at the new Clifton Auto Service Center located there. He continues to get complaints about the City's police vehicles not having signs on them, but he still feels that it would cost the City thousands of dollars to do this.

Fire Chief Lindsay Roberts reported that he has been working on applying for a federal grant for the fire department. The grant would be for 95% with a 5% match. He said the State would pick up the 5%, and the City would not have to pay anything.

Police Chief Henderson said that Ms. Angela Duren would be helping with the Andrew Talley Fishing Tournament. She has requested to use the fire hall for this event. The Commission agreed that the fire hall could be used. The fire chief said he would need to know the date.

Commissioner Staggs said that he has been asked by someone about using the new batting cage at the park. He said he would not mind letting people in and

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staying to lock up after they leave. Eddie Simmons commented that no one is allowed to use the batting cage unless an official person is there.

Commissioner Warren thanked County Commissioner Tom Mathis for all he has been doing to help the City of Clifton. Mr. Mathis said that County Commissioner Stephen Pevahouse has also been a big help.

Commissioner Willoughby asked that our utility department check around town after a big rain and pick up any debris left.

Mayor Burns thanked everyone for attending the meeting. He said that the duct work at the new batting cage makes it dark inside. Parks Director Simmons said that there will be LED lighting installed.

There being no further business, the meeting was adjourned.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CITY RECORDER